

TIME APPROXIMATE PLEASE _____

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: April 21, 2004 Division: Public Works

Bulk Item: Yes _____ No X Department: Engineering

AGENDA ITEM WORDING: Presentation by Yvette London of Harvard, Jolly, Clees, Toppe Architects, on status of the design of the new Medical Examiner's Facility.

ITEM BACKGROUND: Harvard, Jolly, Clees, Toppe Architects, P.A., AIA is providing the architect/engineering services for the new Medical Examiner's Facility. The Board of County Commissioners requested that the architect provide them with periodic updates on the status of the project.

PREVIOUS RELEVANT BOCC ACTION: On November 20, 2001 the BOCC selected Harvard Jolly Clees Toppe Architects for the project. Harvard, Jolly, presented their last update on January 21, 2004.

CONTRACT/AGREEMENT CHANGES: No contract changes.

STAFF RECOMMENDATIONS: No action required.

TOTAL COST: N/A

BUDGETED: Yes N/A No _____

COST TO COUNTY: N/A

REVENUE PRODUCING: YES _____ NO X **AMOUNT PER MONTH** _____ **YEAR** _____

APPROVED BY: County Atty. _____ OMB/Purchasing _____ Risk Management _____

Item Prepared By: Stephanie Coffey, Construction Manager David S. Koppel, P.E., County Engineer

DIVISION DIRECTOR APPROVAL: Dent Pierce, Division Director 3/31/04

DOCUMENTATION: Included _____ To follow _____ Not required X

DISPOSITION: _____ **AGENDA ITEM #** F1